



7th Ever! Yachats Agate Festival

Gem, Mineral and Fossil Show

January 13th and 14th, 2018 / 10am - 4pm

2018 Vendor Reservation Form

Name of Business _____

Contact Person _____

Address of Business _____

City / State / Zip _____

Phone # _____ Cell # _____ Email _____

General description of items for sale and/or display at show: _____

Booth Space: Each booth space is 8' wide x 6' deep, **\$45** per booth space. Table rental is **\$15** per table.

Important Note: Be sure to send in your application, payment and Waiver and Release Form by September 15, 2017.

Number of Booth Spaces: _____ x \$45 = Total Amount _____

Number of Tables needed: _____ x \$15 = Total Amount _____

Number of Small Spaces*: _____ x \$35 = Total Amount _____

*We have a limited number of Small Spaces (table-spaces) available in the hallways (tables flush against the walls). Small Spaces cost does **not** include the table. The size of this space is 8' x 2.5'. There would be room for one chair.

Total Amount Due: _____

We will need electricity: _____ Yes _____ No / Number of chairs needed: _____

Important Information:

- Make checks payable to Yachats Area Chamber of Commerce, Agate Festival. Send check and application to: Yachats Agate Festival, PO Box 550, Yachats, OR 97498.
- You must order tables prior to the event. If you require tables the day of the event, you will be charged \$30 per table. **Please note our policy on table rentals explained on the next page.**
- **Booth space and table rentals are non-refundable.**
- "Sub-letting" of table space with unregistered vendors is not permitted.
- Once your **application, payment, and Waiver and Release Form** are received we will confirm booth space.
- It is the Agate Festival policy that only service dogs are allowed in the Commons.
- Early set-up will be between 2:00 -7:00pm on Friday, January 12, or at 7:30am on January 13.
- The Festival is located at the Yachats Commons, on Highway 101 and West 4th St.
- If you have questions, please call Donna Hirschman, 541-270-3777.

2018 Yachats Agate Festival Gem, Mineral and Fossil Show Vendor Guidelines

Tables:

Vendors are expected to bring their own tables. If you absolutely need tables, we have a limited number (8' and 6') that we can provide for a fee of \$15 a table — if you have requested them on the vendor application. If you find that you need tables on the day of the event, if we have any available the charge will be \$30 a table. We encourage you to bring your own tables. The fee for the tables is passed directly to The Friends of the Commons, which owns and rents tables for events.

Vendor Registration and Cancellation:

In order to reserve your booth, you must send in your **vendor application form, your non-refundable booth and table fees, and the Waiver and Release Form** before September 15, 2017. The Agate Festival Committee will confirm your reservation. Decisions regarding participation rest with the Committee. Any cancellations must be received at least two weeks prior to the show date. Vendors placed on a waiting list will be notified should booth space become available.

Set-Up and Take-Down:

Early set-up is between 2:00 - 7:00pm on Friday, January 12. Saturday set-up begins at 7:30am. Take-down can begin any time after 4:00pm on Sunday, January 14, and must be completed by 6:00pm.

Vendor Space:

Booth space is first come, first served. Placement of vendors is at the discretion of the Agate Festival Committee. Vendors are expected to provide your own chairs, tables, lighting and other supplies needed to personalize your space for the show. Electricity will be provided if you have requested it on the application. Please provide protection for anything that touches the floor, such as tables and chairs. We are working to avoid scratching the floor in the multipurpose room. Thank you for your attention to this.

Vendor Wares:

Items for sale may include rocks, minerals, fossils, shells, jewelry, cut and uncut stones, mining paraphernalia and tools, crafts/artwork, books and magazines as long as they are related to our natural earth.

All vendors are asked to use discretion when selling your items. The Yachats Area Chamber of Commerce Agate Festival Committee reserves the right to prohibit items deemed inappropriate or not in keeping with the positive, family atmosphere of the Yachats Agate Festival.

Vendors are expected to know their merchandise. Vertebrate fossils and any fossils from countries that do not allow export will be prohibited. The Yachats Area Chamber of Commerce prides itself on its good reputation of quality and trust.

Parking:

Vendors may load and unload in the parking spaces next to the Commons. After unloading you are asked to re-park in the grassy field behind The Commons.

Security:

Overnight security will be provided by the Yachats Area Chamber of Commerce Agate Festival. Vendors are asked to never leave your booth area unattended. Do not leave money out where it can be seen. Above all use common sense.

**WAIVER AND RELEASE OF LIABILITY
VENDOR FORM**

Whereas, _____ is vending during the Yachats Agate Festival Gem, Mineral and Fossil Show January 13 and 14, 2018, at the Yachats Commons, it is agreed that Vendor shall indemnify and hold harmless the Yachats Area Chamber of Commerce and the Yachats Agate Festival Committee, its employees and agents for all proceedings, causes of action, suits, damages, losses, liability, costs and expenses including reasonable attorney's fees and costs, whatsoever may arise, either directly or indirectly, in connection with the Agreement, or the negligence or willful conduct of Vendor, its employees, representatives, agents and independent contractors in performing its obligations under this Agreement, regardless of whether such proceeding arise in tort, contract, equity, under any statute, common law or otherwise. In addition, Vendor acknowledges that the Yachats Area Chamber of Commerce does not maintain insurance to cover Vendor, its property or employees.

Printed Name _____

Signature _____

Address _____

Phone _____

Date _____